UTHM
Universiti Tun Hussein Onn Malaysia

guide to using

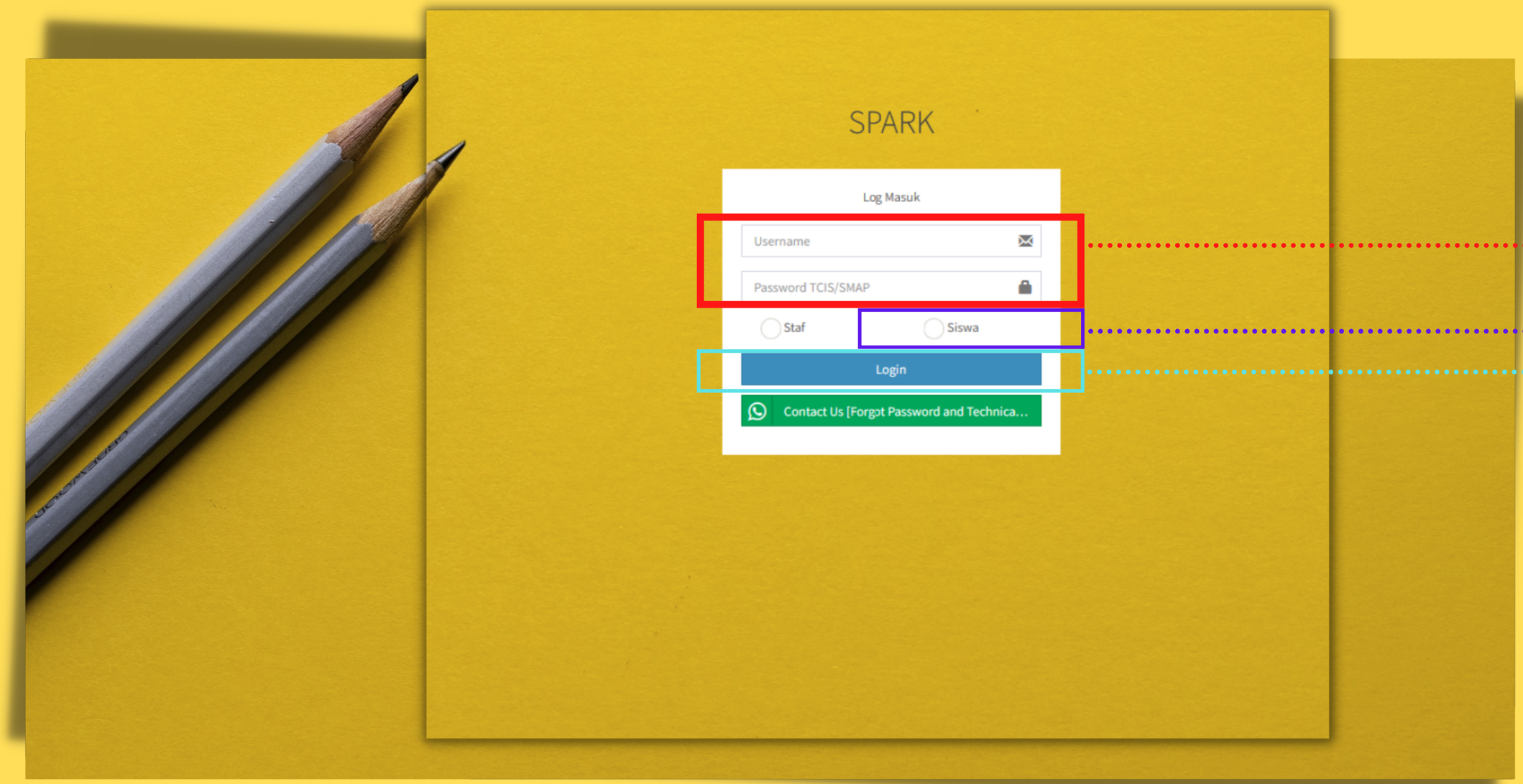
SPARK V2

by

CENTRE FOR ACADEMIC DEVELOPMENT AND EXCELLENCE

STEP 1

Go to https://spark.uthm.edu.my/sparkv2



Insert your username and password for SMAP.

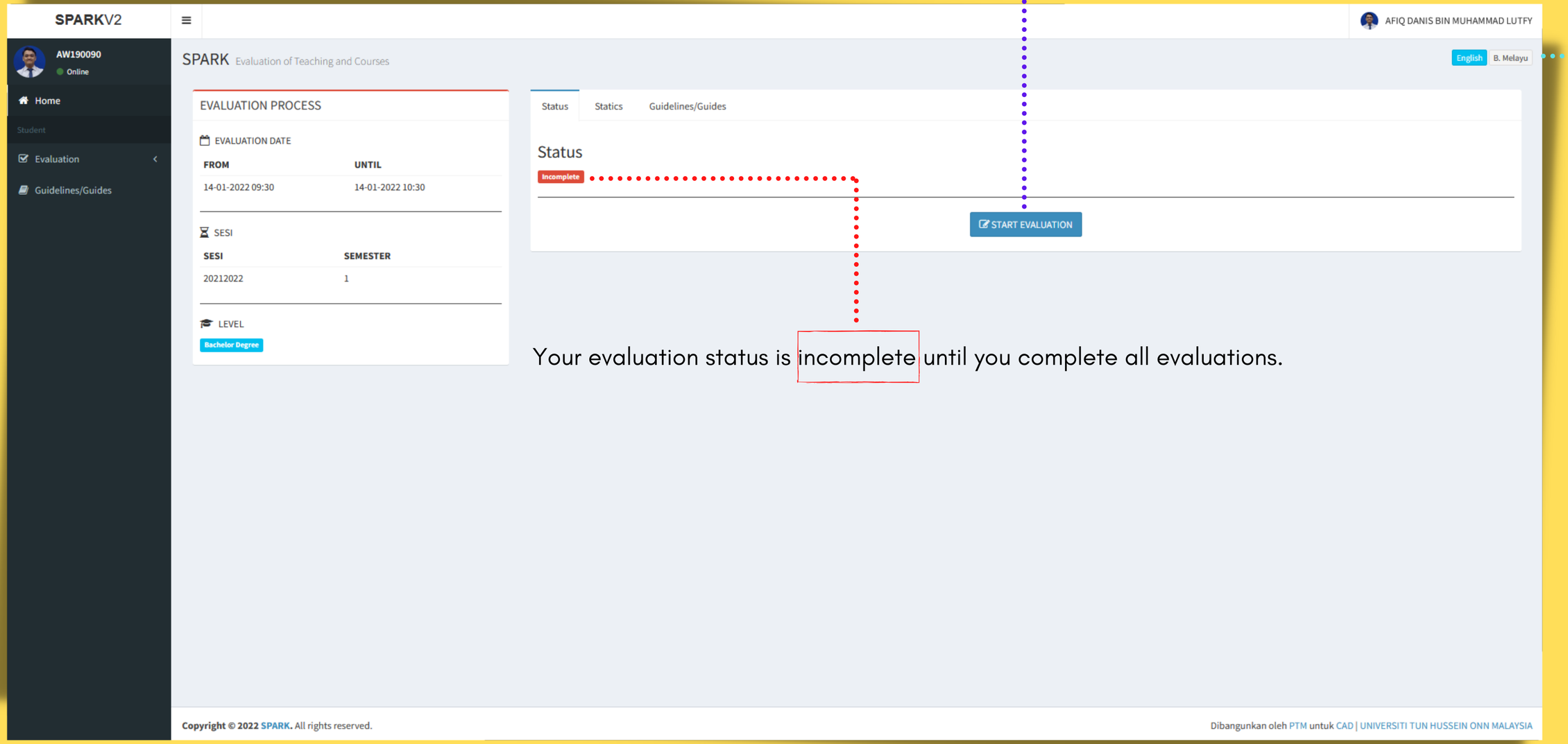
Click Siswa

Click Login

STEP 2

You will be directed to the following screen. Choose your language of preference.

Click Start Evaluation.

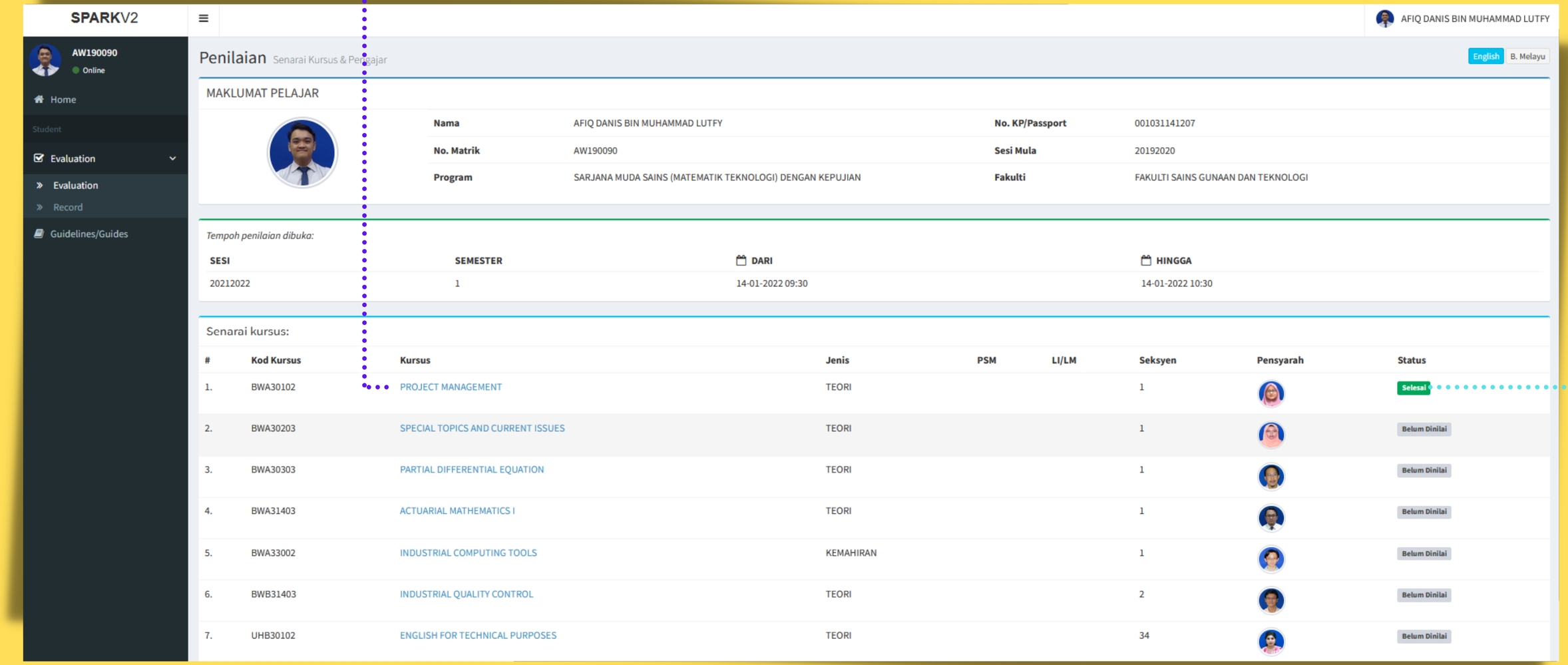


Your evaluation status is incomplete until you complete all evaluations.

STEP 3

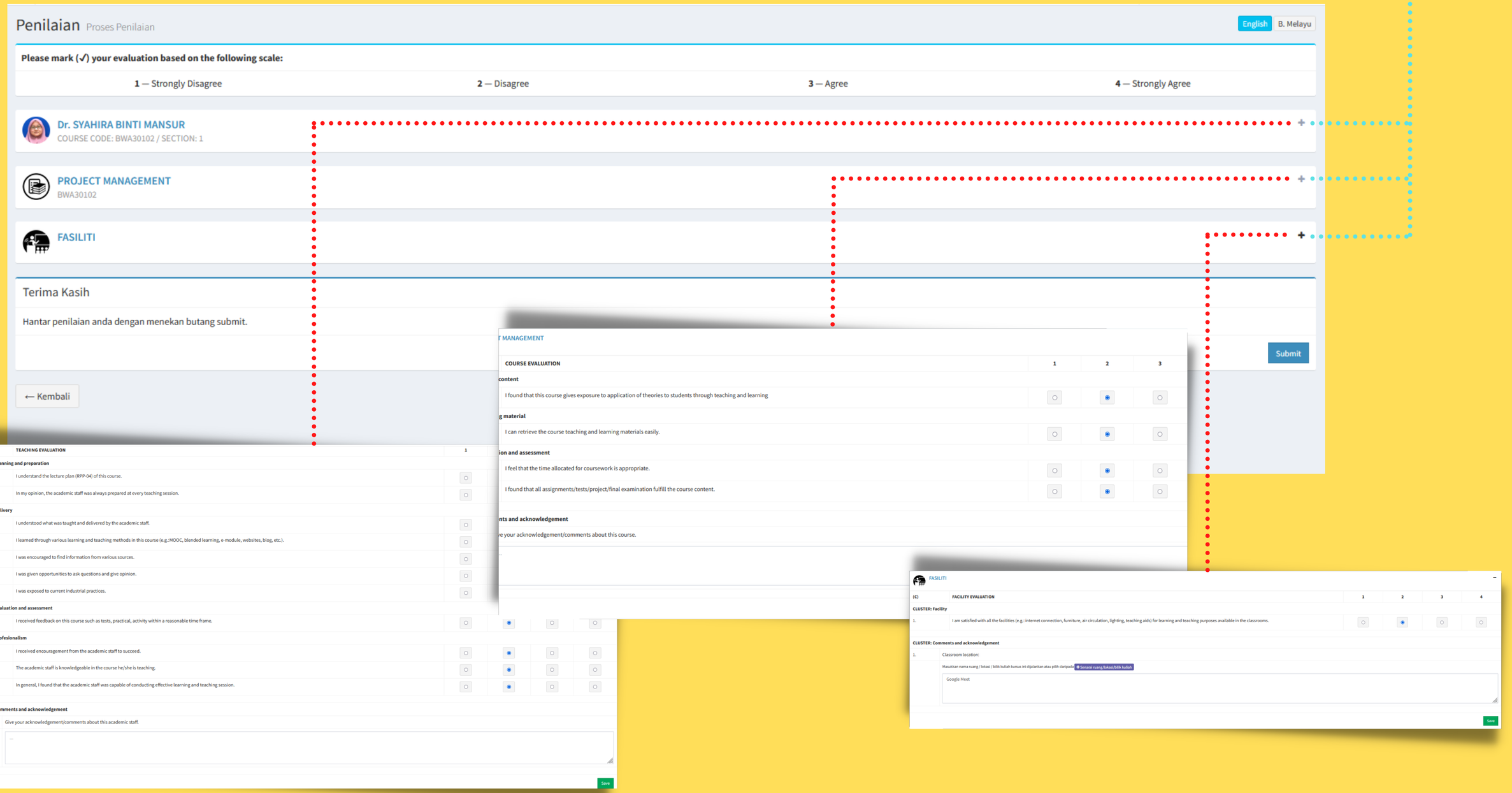
You will be directed to the following screen. This screen would show every course you register. Your course evaluation status would be marked in green once you've completed the evaluation.

Click the course name.



STEP 4

You will be directed to the following screen. This screen allows you to evaluate the teaching, course and facility. Click the + button to expand and evaluate each cluster.



STEP 4a

Firstly, evaluate the teaching. For each statement, choose scale 1 - 4.

Click Save.

If there are more than one lecturer teaching your course, repeat the two steps for all lecturers.

(A)	TEACHING EVALUATION	1	2	3	4
CLUSTER: Planning and preparation					
1.	I understand the lecture plan (RPP-04) of this course.	○	◉	○	○
2.	In my opinion, the academic staff was always prepared at every teaching session.	○	◉	○	○
CLUSTER: Delivery					
3.	I understood what was taught and delivered by the academic staff.	○	◉	○	○
4.	I learned through various learning and teaching methods in this course (e.g.:MOOC, blended learning, e-module, websites, blog, etc.).	○	◉	○	○
5.	I was encouraged to find information from various sources.	○	◉	○	○
6.	I was given opportunities to ask questions and give opinion.	○	◉	○	○
7.	I was exposed to current industrial practices.	○	◉	○	○
CLUSTER: Evaluation and assessment					
8.	I received feedback on this course such as tests, practical, activity within a reasonable time frame.	○	◉	○	○
CLUSTER: Profesionalism					
9.	I received encouragement from the academic staff to succeed.	○	◉	○	○
10.	The academic staff is knowledgeable in the course he/she is teaching.	○	◉	○	○
11.	In general, I found that the academic staff was capable of conducting effective learning and teaching session.	○	◉	○	○

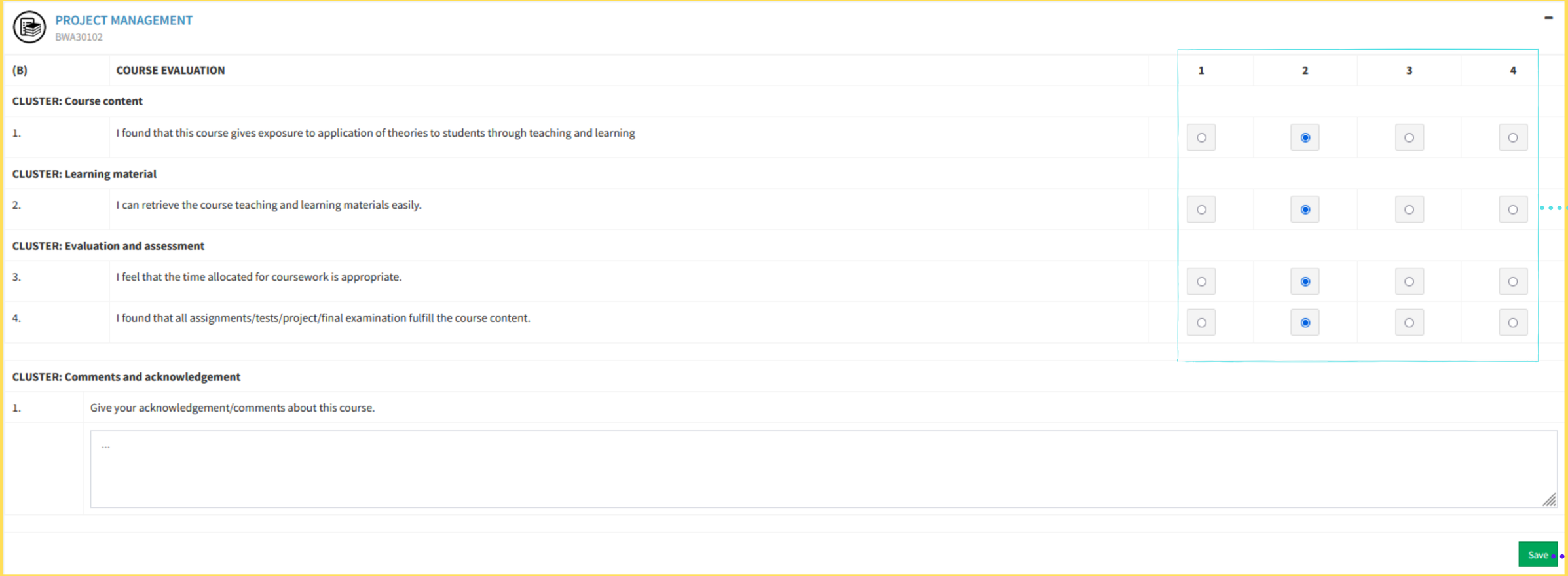
CLUSTER: Comments and acknowledgement	
1.	Give your acknowledgement/comments about this academic staff.
	...

Save

STEP 4b

Next, evaluate the course. For each statement, choose scale 1 - 4.

Click Save.



PROJECT MANAGEMENT
BWA30102

(B)	COURSE EVALUATION	1	2	3	4
CLUSTER: Course content					
1.	I found that this course gives exposure to application of theories to students through teaching and learning	○	◉	○	○
CLUSTER: Learning material					
2.	I can retrieve the course teaching and learning materials easily.	○	◉	○	○
CLUSTER: Evaluation and assessment					
3.	I feel that the time allocated for coursework is appropriate.	○	◉	○	○
4.	I found that all assignments/tests/project/final examination fulfill the course content.	○	◉	○	○
CLUSTER: Comments and acknowledgement					
1.	Give your acknowledgement/comments about this course.				

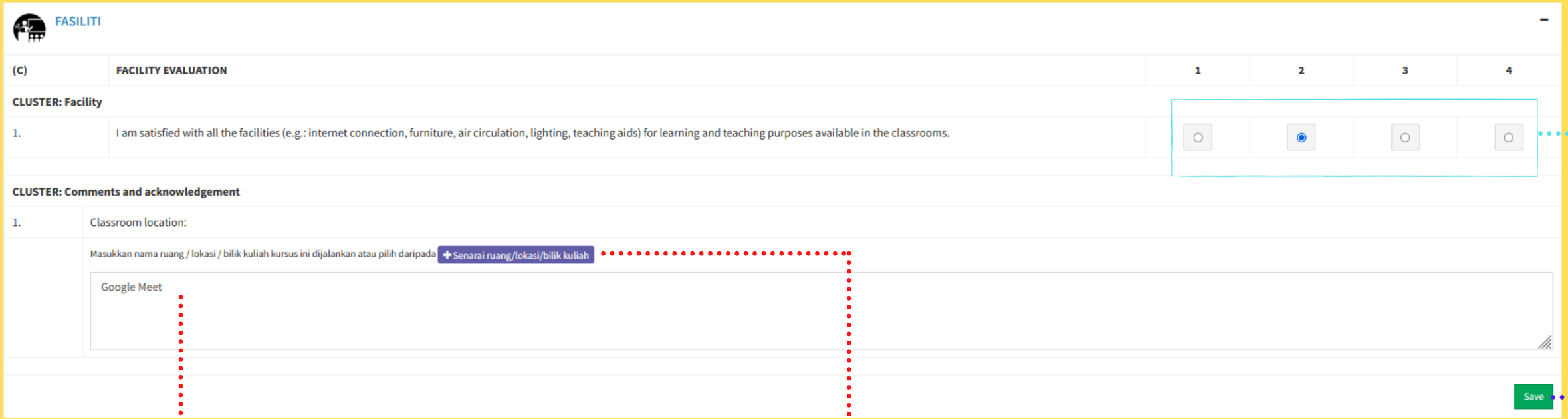
...

Save

STEP 4c

Finally, evaluate the facility. For each statement, choose scale 1 - 4.

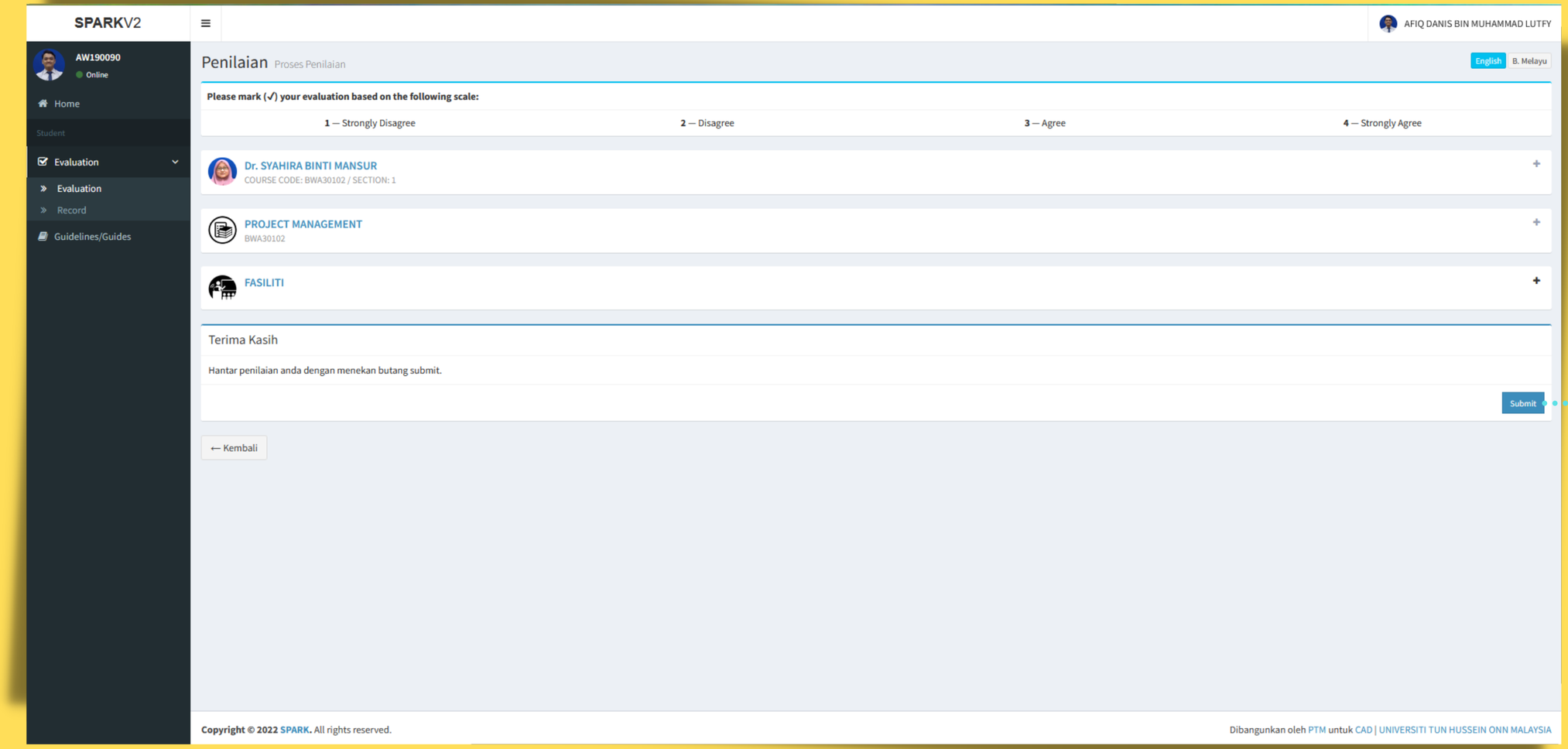
Click Save.



Choose your classroom from this dropdown menu. If you can't find your classroom in the list, you may write them in the comment section.

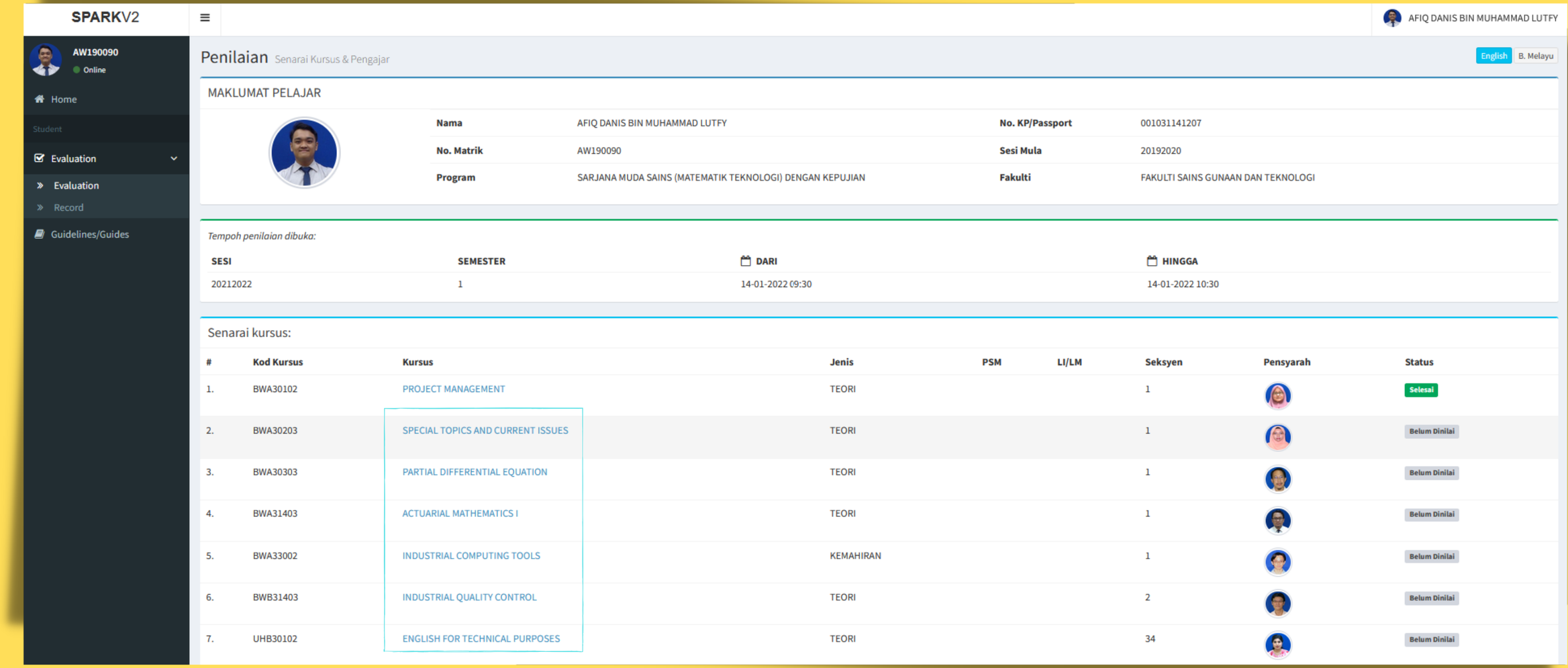
STEP 5

Once you've completed Step 4 (4a-4c), click Submit at the bottom of the page

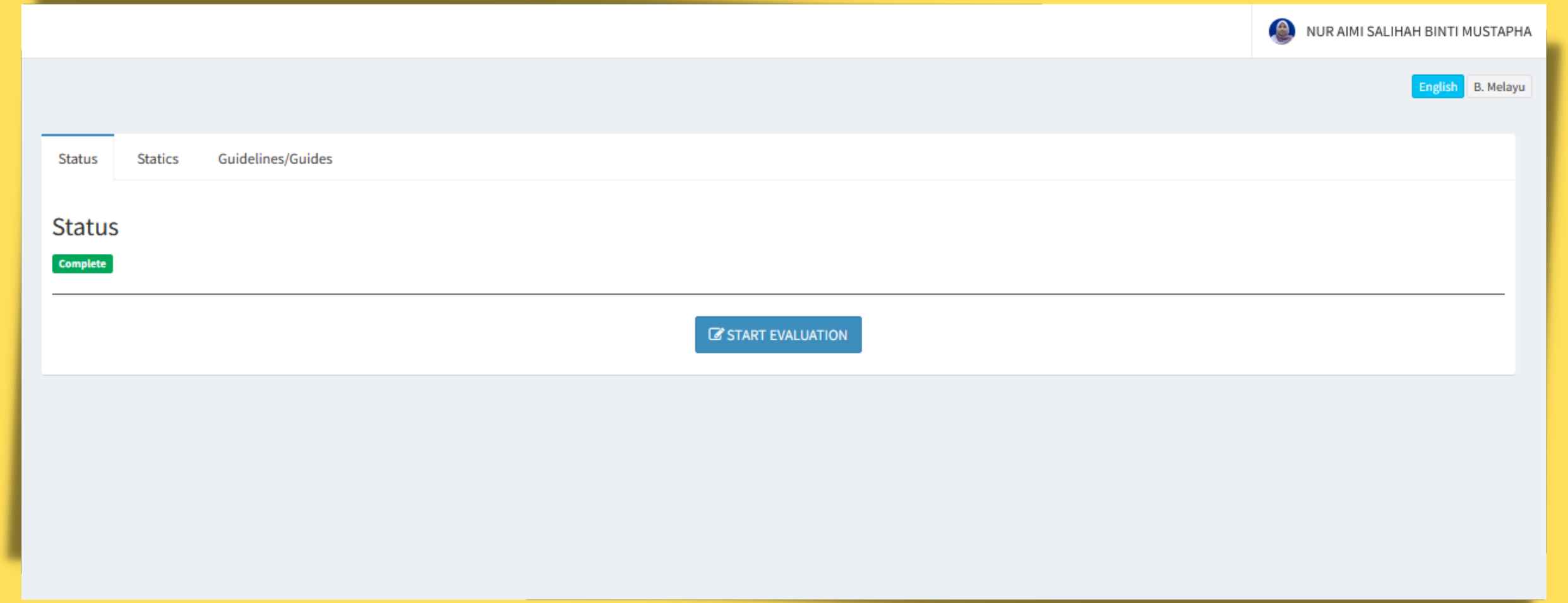


STEP 6

Repeat Steps 3 - 5 for all remaining courses.



Your status would be Complete once you've completed the evaluations for all courses.



For any enquiries, please contact

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