

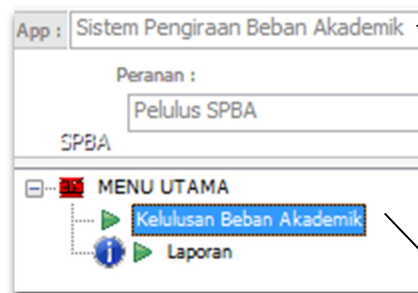


PENGESAHAN / KELULUSAN BEBAN AKADEMIK

1.0 Langkah-langkah pengesahan beban akademik :

1.1 Sila masuk ke **TCIS** (<http://tcis.uthm.edu.my>) – Pilih **Aplikasi Sistem Pengiraan Beban Akademik**. Capaian hanya boleh menggunakan Microsoft Internet Explorer versi 6.0 dan ke atas sahaja.

1.2 Capaian seperti pada **Rajah 1.0**



Rajah 1.0

Pilih Sistem Pengiraan Beban Akademik pada ruang **App**. Peranan **Pelulus SBPA** akan terpapar

1

Klik pada **Kelulusan Beban Akademik** Rajah 2.0 akan terpapar

2

Klik button for **Approve all** 1

Tekan button **Save** setiap kali membuat perubahan / kemaskini 2

Sila masukkan **Comment** sekiranya perlu bagi Approval Status = Not Approve Sistem akan automatik menjana email kepada staf sebagai makluman 3

Doubleclick pada baris nostaf yang dikehendaki untuk melihat detail beban akademik dan Committee Membership. Lihat **Rajah 3.0** 4

Academic Load Approval

Session : 20122013 Semester : 1

Approve All Save Print

*Doubleclick Staff no. for the details of Academic Load :
List for approval

No	Staff No	Name	Position	Department	Total Load	Approval Status	Comment	Id Sah	Trkh Sah	Nostaf P	Bp Sah I
1.	00371	PROF. MADYA DR. MOHD IRWAN BIN	DS54A	2403	64.14	<input type="radio"/> Approved <input type="radio"/> Not Approve <input checked="" type="radio"/> No Status				00686	1
2.	01835	CIK NOORWIRDAWATI BINTI ALI	DA41A	2403	30.83	<input type="radio"/> Approved <input type="radio"/> Not Approve <input checked="" type="radio"/> No Status				00686	1
3.	01279	ENCIK AHMAD FAHMY BIN KAMARUDDIN	DS45A	2403	11	<input type="radio"/> Approved <input type="radio"/> Not Approve <input checked="" type="radio"/> No Status				00686	1
4.	01411	CIK SITI RADZIAH BINTI ABDULLAH	DA41A	2403	26.23	<input type="radio"/> Approved <input type="radio"/> Not Approve <input checked="" type="radio"/> No Status					1
5.	02248	PUAN NORFANIZA BINTI MOKHTAR	DA41A	2403	32.4	<input type="radio"/> Approved <input type="radio"/> Not Approve <input checked="" type="radio"/> No Status					1
6.	01843	ENCIK MOHD KHAIRY BIN BURHANUDDIN	JA41C	2403	37.77	<input type="radio"/> Approved <input type="radio"/> Not Approve <input checked="" type="radio"/> No Status					1
7.	00882	CIK NORASHIDAH BINTI ABD RAHMAN	DS45A	2403	61.23	<input type="radio"/> Approved <input type="radio"/> Not Approve <input checked="" type="radio"/> No Status				00686	1
8.	00379	ENCIK KOH HENG BOON	DS52A	2403	41.78	<input type="radio"/> Approved <input type="radio"/> Not Approve <input checked="" type="radio"/> No Status				00686	1

Rajah 2.0

Klik untuk melihat Committee Membership 1

Laporan Beban Akademik

Laporan Beban Akademik
CIK SITI RADZIAH BINTI ABDULLAH

Committee Membership

UNIVERSITI TUN HUSSEIN ONN MALAYSIA
ACADEMIC LOAD RECORD
(With reference to Management Circular No.47/2006)

Name : CIK SITI RADZIAH BINTI ABDULLAH
Faculty/Dept : Fakulti Kejuruteraan Awam dan Alam Sekitar / Jabatan Kejuruteraan Struktur dan Bahan

Part A : Teaching and Assesment Load

Course Code / Section	Credit	Teaching Load (Hours/Week)			Number of Students	Lecture As
		Lecture	Tutorial	Practical		
BFC32102 / 4	2	3	1.5	0	58	0.9
BFC32102 / 3	2	6	1.5	0	65	1.7
BFC20903 / 3	3	9	1.5	0	59	0.9
BFC20903 / 4	3	4.5	1.5	0	41	0.3

Part B : (i). Thesis Supervision Load

Level	Load	Student
Diploma	1 hour/student/week	0
Bachelor	1 hour/student/week	0
Master	By Course	1.5 hour/student/week
	By Research	3 hour/student/week
PhD	3 hour/student/week	0

Part B : (ii). Industrial/Teaching Training Supervision = No of days * (8/14)

Number of Students	Total Load
0	-
0	-
0	-
No of days	0

Part C : Administrative Load

Dean	0	Coordinator
Deputy Dean	0	Industrial / Teac
Director/Head of Centre	0	Diploma / degre
Head of Department	0	Timetable
Head of Panel	0	Course / Labora
Head of Laboratory	0	Academic Advis
Committee Membership		
International	0	Permanent Univ
National	0	Adjunct Profess

Rajah 3.0